

## **Operating Procedures**

We are committed to the safety and protection of our members and staff by developing policies and procedures to help prevent the spread of Covid-19.

Entering the building	Gymnasts and parents are to line up outside the gym in an orderly manner adhering to social distancing requirements. During inclement weather, members will wait in their car. Do not enter the gym until advised by an Edge staff member. This will enable cleaning to be undertaken between classes. Edge staff will call members at appropriate time. This may be one class/squad/gymnasts at a time. Gymnasts to adhere to Edge staff at all times and to follow instructions given as to where they need to be in the gym area.
Temperature Monitoring	Any persons entering the facility will have their temperature checked. Any person whose temperature is 38 degrees or above will be denied entry. Parents are asked to monitor their children and any children with a temperature must be kept home.
Hand Sanitising/Hand Washing	Mandatory hand sanitising by all persons entering the gym. Children will be required to hand sanitise or wash after each apparatus/area. Hand sanitising stations are provided throughout the gym.
Facility ratio	Edge will uphold the student ratio as per government guidelines. A reduced number of classes will operate at any given time. This means some classes will need to start earlier and / or finish later than usual to allow us to accommodate as many classes as possible, as well as cleaning between classes. Some classes will be required to adjust their training times.
Equipment Access	All handheld equipment that cannot be easily sanitized will be stored away. Minimal use of props or handheld equipment. No use of chalk. Gymnasts requiring use of chalk will need to

No use of chalk. Gymnasts requiring use of chalk will need to provide their own. Gymnasts will not share chalk, grips or loops. NLP squads will bring their own backpack with items listed on separate correspondence. Staff will clean and disinfect equipment and surfaces prior to the arrival of subsequent groups of children.

1



Staffing Arrangements	Staff will be required to wash their hands before and after each class. Minimal spotting will take place during classes. All staff have completed COVID-19 infection control training. Staff will maintain strict hygiene standards. Staff who are unwell are required to stay home. Substitute coaches will cover their shift. Staff will be thoroughly trained and well practice establishing and maintaining distancing and sanitizing standards.
End of Class/Exiting the building	Children will leave the building one at a time (unless siblings) at designated door. Staff will stagger dismissal of classes to avoid congestion. Staff will call out child's name and parent/carer must collect Children will be given hand sanitiser upon exit of building No stamps will be given to gymnasts at end of class.
Cleaning	Disinfectant to be used on hard surfaces. Staff will clean and sanitize all contact surfaces before and after each class. All entry areas/exit areas will be sanitized before and after each class i.e. high touch surfaces.
Parents/carer Guideline's	Parents/carer should ensure their child and immediate household members are free from illness before coming to the gym. Parents should provide their child with personal items needed for training in their bag and remind them not to share. Parents should refrain from gathering in groups outside gym area.
Centre Rules	Any child not adhering to the centre rules will be moved to the foyer and parents/carer will be called to come and collect.
Ongoing Policies/Procedure	These policies/procedures reflect current requirements and best practice. The standards will evolve and change. Subsequent modifications will be publicised to members and will be in effect at that time.

2